

Application for Search and/or Certified Copy of Death Record

EACH CERTIFIED COPY OF DEATH CERTIFICATE IS \$12.00

EACH REQUESTED GENEALOGY COPY IS \$3.00

WE ACCEPT CASH, CHECK, MONEY ORDER AND CREDIT CARD PAYMENTS IN OFFICE.

ALL ONLINE ORDERS MUST GO THROUGH VITALCHEK.COM.

PUTNAM COUNTY HEALTH DEPARTMENT

1542 S. Bloomington St., Suite 1500

PO Box 507

Greencastle, IN 46135

PH: 765-301-7660 FAX: 765-301-7665

putnamhealthindiana.org.

Please Complete All Items Below



Public Health
Prevent. Promote. Protect.

Name of Deceased: _____

Date of Death: _____ Purpose for record being requested: _____
(Insurance, Attorney Request, Close Accounts, Vehicle Titles, etc.)

Full Name of Father: _____

Full Name of Mother: _____

Your relationship to the person whose death record is requested: _____
(Mother, Father, Biological Grandparent, Sister, Brother, Child/Grandchild, Attorney, Custodial Guardian)

Signature of Applicant: _____ Printed: _____

Address: _____
Street City State Zip

State Issued ID Number: _____ Phone: _____

APPLICATIONS FOR GENEALOGY RECORDS DO NOT NEED TO BE NOTARIZED.

CERTIFIED COPY MAIL – IN – REQUEST
TO BE COMPLETED BY A NOTARY PUBLIC.

ID Used: Valid Drivers License OR Valid State ID Card OR Valid Passport OR Valid Military ID Card
(Circle ID Type Used for Identification)

Issued by, _____ with the identification number of _____
(State or Government Agency Issuing the ID) (Identification # Printed on ID)

with expiration date of _____ Date: _____

Signature of Notary Public _____ My Commission Expires on: _____

For Office Use Only	
Date Received: _____	Quantity: _____ Death Certificate Number: _____
Clerk: _____	Receipt Number: _____
07/2018	

Complete all items above and provide identification as required according to IC 16-37-1-7 & 8.